

FOODSERVICE CLEANING SCHEDULE

SIMPLE. CLEAN. EFFICIENT.



	Item	Frequency				Product <small>Tick which product is applicable for your operation</small>	Dilution	Method <small>Always wear recommended PPE when handling the product</small>
		After Use	Every Shift	Daily	Weekly			
DISHWASHING	Dishes, Cutlery, Utensils, Pots & Pans					<input type="checkbox"/> TOPCLIN Machine Detergent / Universal <input type="checkbox"/> TOPCLIN Machine Rinse Aid <input type="checkbox"/> TOPCLIN Manual Dish / Universal	For use with dishwasher dosing unit. For use with dishwasher dosing unit. 1-2 ml per 1L of water	TOPCLIN Machine Detergent and Rinse is for use in professional and semi-professional dishwashing machines. Always attempt to wash full machines whenever possible. TOPCLIN Manual Dish / Universal 1. Prepare cleaning solution as directed 2. Remove excess soil by hand & immerse items to be washed 3. Leave to soak 4. Wash/scrub using a sponge, brush or a scouring pad 5. Remove items and rinse with clean warm water 6. Allow to air dry and remove to storage rack
DEGREASING	Ovens, Grills, Hobs & Fryers					<input type="checkbox"/> TOPCLIN Oven & Grill Cleaner	Ready-to-use	1. Turn off oven and grill and allow surface to cool down to below 50°C before starting task 2. Remove any excess and loose soil 3. Take out all/any removable shelving and place in sink ready to clean 4. Spray solution onto the surface to be cleaned 5. Allow the product to penetrate grease deposits for 5 to 10 minutes 6. Scrub stubborn soils if necessary and wipe off dissolved and loosened grease with a damp cloth or paper towel 7. Rinse surface with clean water 8. Place shelving back into oven
	Kitchen Surface & Floor Degreasing					<input type="checkbox"/> TOPCLIN Degreaser	4-5 ml per 1L of water. Spray bottle dilution at 10-20ml. For foam cleaning use 3%.	1. Prepare cleaning solution as directed 2. Apply solution onto surface dispensing via spray bottle or bucket 3. Wipe/mop and clean surfaces 4. Rinse thoroughly with clean water
KITCHEN SURFACES	Kitchen Work Surfaces, Counters & Small Kitchen Equipment					<input type="checkbox"/> TOPCLIN Des <input type="checkbox"/> TOPCLIN Des Spray <input type="checkbox"/> TOPCLIN Manual Dish / Universal	10-20 ml per 1L water Ready-to-use 1-2 ml per 1L of water	1. Ensure surface is clean and debris free 2. Prepare cleaning solution as directed 3. Apply solution to surface dispensing via spray bottle or bucket 4. Wipe surfaces 5. Leave in contact for the required time shown 6. Rinse any food contact surfaces with fresh water and a clean cloth, leave surface to air dry
	Glass & Windows					<input type="checkbox"/> TOPCLIN Glass <input type="checkbox"/> TOPCLIN Multi Purpose	Ready-to-use 4-10 ml per 1L of water. Spray bottle dilution at 10-20ml.	1. Apply the product directly onto a clean dry cloth or paper towel 2. Wipe and clean all glass and mirrors from top to bottom using a circular motion on stubborn soiling 3. When dry buff up with a paper towel or a soft dry cloth
	General Floor Cleaning					<input type="checkbox"/> TOPCLIN Multi Purpose	4-10 ml per 1L of water. Follow manufacturers instructions for scrubber dryer.	1. Prepare cleaning solution as directed 2. Place warning signs for safety 3. Sweep area to remove heavy or loose soil 4. Using mop apply solution to floor, mop using figure of 8 motion 5. Rinse mop and repeat process to cover cleaning area 6. Leave to air dry

ADDITIONAL RESOURCES



- MSDS
- WALLCHARTS
- PRODUCT GUIDES



Worldwide Headquarters
 • Ecolab Inc.
 • 1 Ecolab Place,
 St. Paul, MN 55102

European Headquarters
 • Ecolab
 • Richtstr. 7
 CH-8304 Wallisellen

www.topclin.com

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PUBLIC AREAS CLEANING SCHEDULE

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	Item	Frequency				Product <small>Tick which product is applicable for your operation</small>	Dilution	Method <small>Wear suitable protective clothing when handling products</small>
		After Use	Every Shift	Daily	Weekly			
SURFACES & ODOUR CONTROL	Surfaces including Tables, Chairs, Benches, Office Desks, Shelves, Elevator Doors & Bins					<input type="checkbox"/> TOPCLIN Multi Purpose <input type="checkbox"/> TOPCLIN Surface <input type="checkbox"/> TOPCLIN Surface HD	4-10ml per 1L of water. Spray bottle dilution at 10-20ml. 5-10 ml per 1L of water. Spray bottle dilution at 10-20ml. 4-10ml per 1L of water. Spray bottle dilution at 10-20ml.	1. Prepare cleaning solution as directed 2. Apply solution to surface dispensing via spray bottle or bucket 3. Wipe and clean surfaces 4. No rinsing required, allow the surface to air dry
	Windows, Mirrors & Glass					<input type="checkbox"/> TOPCLIN Glass	Ready-to-use	1. Apply the product directly onto a clean dry cloth or paper towel 2. Wipe and clean all glass and mirrors from top to bottom using a circular motion on stubborn soiling 3. When dry buff up with a paper towel or a soft dry cloth
	Windowsills					<input type="checkbox"/> TOPCLIN Mould Remover	Ready-to-use	1. Spray the affected area 2. Leave in contact for as long as possible before wiping and/or rinsing off with water 3. Some ingrained mould or mildew staining may require more than one application
	Surface Disinfection & High Touch Points					<input type="checkbox"/> TOPCLIN Des <input type="checkbox"/> TOPCLIN Des Spray	10-20 ml per 1L water Ready-to-use	1. Ensure surface is clean and debris free 2. Prepare cleaning solution as directed 3. Apply solution to surface dispensing via spray bottle or bucket 4. Wipe surfaces 5. Leave in contact for the required time shown 6. Rinse any food contact surfaces with fresh water and a clean cloth, leave surface to air dry
	Hard Surfaces & Soft Furnishings					<input type="checkbox"/> TOPCLIN Multi Neutralizer	Ready-to-use	1. Use directly from the bottle as a ready to use solution 2. Direct and spray on to affected area 3. Clean with a mop, or cloth/paper towel and allow to air dry, if on carpet, blot up with a clean sponge or paper towel and allow to air dry
	Room / Public Space Corners					<input type="checkbox"/> TOPCLIN Air Freshener	Ready-to-use	1. Use directly from the bottle as a ready to use solution 2. Make sure sprayer is turned to spray mode rather than stream to allow strong atomisation 3. Using the trigger bottle, direct and spray upwards into the corners of the area 4. According to the area size spray 2-3 times to leave a pleasant scent, do not over-use
FLOORS	Floors					<input type="checkbox"/> TOPCLIN Floor <input type="checkbox"/> TOPCLIN Multi Purpose	5-10 ml per 1L of water. 4-10 ml per 1L of water. Follow manufacturers instructions for scrubber dryer.	1. Dilute product as directed 2. Place warning signs for safety 3. Sweep area to remove heavy or loose soil 4. Using mop apply solution to floor, mop using figure of 8 motion 5. Rinse mop and repeat process to cover cleaning area 6. Leave to air dry

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WASHROOM CLEANING SCHEDULE

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		After Use	Every Shift	Daily	Weekly			
WASHROOM SURFACES & ODOUR CONTROL	Washroom Surfaces including Basins, Taps, WC Exterior					<input type="checkbox"/> TOPCLIN Sanitary <input type="checkbox"/> TOPCLIN Sanitary HD <input type="checkbox"/> TOPCLIN Des Sanitary <input type="checkbox"/> TOPCLIN Washroom Cleaner <input type="checkbox"/> TOPCLIN Multi Neutralizer <input type="checkbox"/> TOPCLIN Mould Remover	4-10 ml per 1L of water. Spray bottle dilution at 20-30ml. 6-15 ml per 1L of water. Spray bottle dilution at 10-20ml. 20-50 ml per 1L of water. Spray bottle dilution at 20ml. Ready-to-use Ready-to-use Ready-to-use	1. Prepare cleaning solution as directed 2. Place warning signs out for safety 3. Apply solution to surface dispensing via spray bottle or bucket 4. Wipe and clean surfaces and leave in contact for the required time shown 5. Rinse with water or wipe with a clean damp cloth and allow to air dry
	WC Bowl & Urinals					<input type="checkbox"/> TOPCLIN Sanitary / HD	Undiluted	1. Close toilet lid and flush toilet 2. Open toilet lid and reduce water level by pushing water repeatedly with brush 3. Apply product under rim, around toilet bowl and under water line 4. Use toilet brush to ensure all surfaces are covered and to remove dirt, where possible leave brush in toilet 5. Leave in contact for 5 minutes maximum 6. Flush and rinse toilet and brush
	Floors					<input type="checkbox"/> TOPCLIN Sanitary <input type="checkbox"/> TOPCLIN Sanitary HD <input type="checkbox"/> TOPCLIN Des Sanitary	4-10 ml per 1L of water 6-15 ml per 1L of water 20-50 ml per 1L of water	1. Dilute product as directed 2. Place warning signs for safety 3. Sweep area to remove heavy or loose soil 4. Using mop apply solution to floor, mop using figure of 8 motion 5. Rinse mop and repeat process to cover cleaning area 6. Leave to air dry
	Windows, Mirrors & Glass					<input type="checkbox"/> TOPCLIN Glass	Ready-to-use	1. Apply the product directly onto a clean dry cloth or paper towel 2. Wipe and clean all glass and mirrors from top to bottom using a circular motion on stubborn soiling 3. When dry buff up with a paper towel or a soft dry cloth
	Room / Public Space Corners					<input type="checkbox"/> TOPCLIN Air Freshener	Ready-to-use	1. Use directly from the bottle as a ready to use solution 2. Make sure sprayer is turned to spray mode rather than stream to allow strong atomisation 3. Using the trigger bottle, direct and spray upwards into the corners of the area 4. According to the area size spray 2-3 times to leave a pleasant scent, do not over-use

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CLEAN WITH TOPCLIN CLEANING SCHEDULE

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Area: _____ Date: _____

Item	Frequency				Product	Method
	After Use	Every Shift	Daily	Weekly		

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